

**SOUTHERN LEHIGH SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS
High School Board Room
September 10, 2007
7:30 p.m.
Agenda**



I. OPENING PROCEDURES

- A. *Call to Order*
- B. *Recording of attendance by the Secretary*
- C. *Pledge of Allegiance*

II. APPROVAL OF MINUTES OF AUGUST 27, 2007

III. VISITORS

Business by visitor(s) will be presented for Board consideration as to agenda placement.

IV. APPROVAL OF CONSENT AGENDA

Consent agenda items are marked with an asterisk throughout the regular agenda and summarized on a separate sheet.

V. CURRICULUM/STUDENTS AND STAFF ACTIVITIES

A. *Student/Staff Activities*

**High School.....Mrs. Siegfried
Middle School.....Dr. Donahue
Elementary.....Mrs. Lewis**

B. *School Trips*

The Administration recommends approval of the request for the following school trip: (V, B)

***Southern Lehigh Speech and Debate Team* to attend the Yale University Invitational at New Haven, CT from Friday, September 28, 2007 through Sunday, September 30, 2007.**

C. *Textbook Recommendation*

The Administration recommends a first read of the new textbooks for the new Applied Mathematics 6, Applied Mathematics 7, and Applied Mathematics 8 courses at the Middle School. These courses will replace Basic 6, Basic 7, and Basic 8 Math courses. Textbooks will be on display in Central Office for two weeks. Final adoption will be at the September 24, 2007 Board meeting. (V,C)

VI. BUSINESS AND FINANCE

A. *Accounts Payable*

*The Administration recommends approval of the bills to be paid as of September 10, 2007. (VI, A)

B. *Around the Clock Nursing Contract*

The Administration recommends approval of the enclosed contract with *Around the Clock Nursing* and the District for a specific special education student. (VI, B)

C. *Plan Con G Approval*

The Department of Education has reviewed the District's Plan Con Part G submission in connection with the Intermediate School Project and approved same. The approval letter which is enclosed contains a requirement for the School Board to note the approval and enter the document into the minutes of the next Board meeting. (VI, C)

D. *Plan Con H Submission*

The Administration recommends the submission of Plan Con Part H for the Intermediate School Project. (VI, D)

E. *Investment of Funds*

*The Administration recommends approval of the Investment of Funds for the General Budget. (VI, E)

F. *Amendment of Realty Transfer Tax Resolution*

The Administration recommends approval of the enclosed amendment of District's Realty Transfer Tax Resolution. In accordance with Act 40 of 2005, this amendment is necessary in order for the Department of Revenue to continue to determine, collect and enforce interest and penalty charges on the late payment of applicable taxes. (VI, F)

VII. SUPPORT SERVICES

A. *Patriot Security Contract*

The Administration recommends approval of Patriot Security (formerly known as DJP Security, Inc.), 7596E Beth-Bath Pike, Bath, PA 18014 as the school security provider for the 2007-2008 school year at an hourly rate of \$18.25. This is a continuation of the existing 2006-2007 approved contract, which is renewable in accordance with the contract language. No price increases have been instituted. (VII, A)

B. *Contracted Carriers*

*The Administration recommends approval of the enclosed list of contracted carriers who transport students to various schools in accordance with the law. (VII, B)

VIII. PERSONNEL

A. *Certificated Staff*

1. *Substitute Teachers*

*The Administration recommends approval of the following substitute teachers: (VIII, A-1)

Lorraine Frasch, Elementary, M.S. English, M.S. Citizenship

Robert Glace, Social Studies/Citizenship

2. *Student Teacher*

*The Administration recommends approval of the following student teacher placement: (VIII, A-2)

Alina Schiavone, Guidance Counseling, Lehigh University with *Lynne Kelly*, High School from September 4, 2007 through June 13, 2008.

3. *Increment Request*

*The Administration recommends approval of a salary step adjustment for the following staff, effective September 1, 2007:

Francisco Rodriguez, Social Studies Teacher, Middle School, Bachelor's 15 to *Master's*

4. *Appointments*

The Administration recommends approval of the following staff: (VIII, A-4)

Erika Filbert, Reading Specialist, Middle School, at an annual salary of Master's-Step 10, an annual salary of \$56,429. Ms. Filbert will fill the position vacated by Molly Brundage.

5. *Unpaid Leave*

The Administration recommends the approval of unpaid leave for Rebecca Maurer, Middle School Psychologist, from Friday, September 21, 2007 through Monday, October 1, 2007 as agreed during the hiring process.

B. *Noncertificated Staff.*

1. *Correction*

The Administration recommends the correction of the hours for Kelly Fitzmaurice from 3 hour, 15 minute Instructional Assistant to 4 hour Instructional Assistant, Liberty Bell Elementary for the 2007-2008 school year.

2. *Unpaid leave*

a. *The Administration recommends approval of unpaid leave of absence of the following staff:

Trudy Rothrock, Part-Time Cafeteria Worker, Middle School, from Tuesday, October 9, 2007 to Friday, October 12, 2007.

William Neal, Instructional Assistant, Lower Milford Elementary, ¼ day on September 26, 2007, ½ day on October 2, 2007, ¼ day on October 9, 2007 and ½ day on October 17, 2007.

b. **The Administration recommends denying approval of unpaid leave of absence of the following staff:**

Trudy Rothrock, Part-Time Cafeteria Worker, Middle School, from Monday, September 17, 2007 to Friday, September 21, 2007.

3. *Transfer*

*The Administration recommends approval of the transfer of the following support staff: (VIII, B-3)

Lynn Kovecses, from Athletic /Central Office Secretary to High School Secretary, effective September 4, 2007.

Karen Rabenold, Instructional Assistant, Liberty Bell Elementary to Health Paraprofessional, Liberty Bell, an hourly rate of \$14.18, effective September 11, 2007.

4. *The Administration recommends approval of the following support staff (pending receipt of required documentation): (VIII, B-4)

Cynthia Long, Substitute Instructional Assistant, at an hourly rate of \$14.18.

Eva Reith, Substitute Custodian, at an hourly rate of \$11.70, effective August 31, 2007.

David Sears, Full-time Custodian, High School, at an hourly rate of \$15.72, effective September 11, 2007. Mr. Sears will fill the position created with the transfer of David Gilbert to Lower Milford

Jane White, 4 ¼ hour Part-Time Cafeteria worker, Liberty Bell Elementary, at an hourly rate of \$11.20. Ms. White will fill the vacant position created with the transfer of Diane Vardaro to the position of Assistant Kitchen Manager, Liberty Bell Elementary.

Denise Walkowicz, Cafeteria Monitor, Hopewell Elementary, at an hourly rate per policy, effective 2007-2008 school year. Ms. Walkowicz will fill the position created by the resignation of Kathy Krause.

C. *Extra-Compensatory Positions*

1. *Appointments*

a. *2007-2008 Mentors*

*The Administration recommends approval of the appointment of the following mentors for the 2007-2008 school year at stipend of \$700.00 for the year: (VIII, C, 1-a)

Kristen Grosse as mentor for *Kate Anderson*

Karen Fairclough as mentor for *Michael Bjelobrk*

Sheryl Donahue as mentor for *John Blazusiak*

Brad Siesko as mentor for *Joseph Breisch*

Beth Dottery as mentor for *Erin Bromfield*

Meg Mayes as mentor for *Tara Collins*

Thomas Beaupre as mentor for *Matthew Cooper*

Miri Lynn Yoder as mentor for *Lori Downey*

Pamela Kuntzman as mentor for *Melissa Greenawald*

Matthew Greenawalt as mentor for *Ryan Haupt*

Michelle Conrad as mentor for *Jaana Lehtinen*

Dale Beltzner as mentor for *Lisa Lowry*

Roni Barna as mentor for *Kim Lysakowski*

Cotie Strong as mentor for *Rebecca Maurer*

Maureen Elliott as mentor for *Matthew Miller*

David LeBourgeois as mentor for *Marla Moyer*

Jeffrey Hershey as mentor for *Kate Schartel*
Caryn Bronfenbrenner as mentor for *Jessica Tipton*
Heidi Schiavone as mentor for *Megan Tucker*
Sandi DiSanto as mentor for *Julia Vogl*
Janet Miltenberger as mentor for *Rebecca Woolf*

b. 2007-2008 Department Leaders and K-12 Department Coordinators

*The Administration recommends approval of the following Department Leaders and K-12 Department Coordinators for the 2007-2008 school year:

<u>Mary Hostetter</u>	Language Arts, HPW, K-6	\$1980.00
<u>Janet Miltenberger*</u>	Language Arts, LB, K-5	\$2616.00
<u>Pamela Kuntzman</u>	Language Arts, LM, K-5	\$1980.00
<u>Candice Shoemaker</u>	Language Arts, 6-8	\$1979.00
<u>Jeffrey Hershey</u>	Language Arts, 9-12	\$1979.00
<u>Dale Beltzner</u>	Mathematics, K-5	\$1980.00
<u>Doris Brunner*</u>	Mathematics, 6-8	\$2515.00
<u>Matthew Greenawald</u>	Mathematics, 9-12	\$1979.00
<u>Rochelle Adam</u>	Social Studies, K-5	\$1980.00
<u>Carol Mickley*</u>	Social Studies, 6-8	\$2515.00
<u>Thomas Beaupre</u>	Social Studies, 9-12	\$1879.00
<u>Nancy Williamson</u>	Science, K-5	\$1980.00
<u>Gary Lee*</u>	Science, 6-8	\$2465.00
<u>Joseph Helinski</u>	Science, 9-12	\$1929.00
<u>Pamela Phillippe</u>	Special Education, K-5	\$1980.00
<u>Patricia Schultheis</u>	Special Education, 6-8	\$1879.00
<u>Karen Fairclough</u>	Special Education, 9-12	\$1979.00
<u>Robert Voron</u>	Business/Computers, 6-8	\$1579.00
<u>Jennifer Zander*</u>	Business/Computers, 9-12	\$2415.00
<u>Jan Weinberger*</u>	Guidance/Psychologists	\$2615.00
<u>Douglas Bolasky*</u>	Music	\$2565.00
<u>Elda Garcia*/Patricia Combs*</u>	World Language	\$1308.00 each
<u>Anne Sikorski-Schneider*</u>	Art	\$2465.00
<u>Devon Hagy*</u>	Health/PE/Driver Ed	\$2615.00
<u>Richard Colelli*</u>	Technology Education	\$2365.00
<u>Heidi Schiavone*</u>	Library	\$2415.00
<u>Linda Gross*/Anne Snell*</u>	Family Consumer Science	\$1132.50 each
<u>Donna Atkinson*</u>	Nurses	\$2315.00

*K-12 Department Coordinators

c. 2007-2008 Extracurricular Advisors

*The Administration recommends approval of the following Extracurricular Advisors for the 2007-2008 school year:

<u>Sheree France</u>	Band Front	\$3347.00
<u>Troy Ruch</u>	Class Advisor, Seniors	\$1728.00
<u>Jo Ann Peralta/Donna Basos</u>	Class Advisor, Juniors	\$ 753.50 each
<u>Brian Dow</u>	Class Advisor, Sophomore	\$ 919.00
<u>Thomas Beaupre</u>	Class Advisor, Freshman	\$ 836.00
<u>David Long</u>	Debate Team	\$2026.00
<u>Edward Sinkler</u>	Ecology	\$1093.00
<u>Mark Covelle</u>	Faculty Photographer	\$1158.00
<u>Bonnie Organski</u>	Future Business Leaders of America	\$1353.00
<u>Patricia Smiley</u>	Honor Society	\$ 916.00
<u>Thomas Beaupre</u>	Key Club	\$1778.00

<u>Matthew Wehr</u>	Musical Director	\$2701.00
<u>Robert Gaugler</u>	Robotics Club	\$1911.00
<u>Douglas Roncolato</u>	SADD	\$1275.00
<u>Patricia Combs</u>	Scholastic Scrimmage	\$1295.00
<u>Sheila Alder-Curtis</u>	Student Senate Advisor	\$2026.00
<u>Linda Gross</u>	Teen Counselor	\$1704.00
<u>Lee Ziesloft</u>	Varsity Club	\$1485.00
<u>Mark Covelle</u>	Yearbook, HS	\$2805.00
<u>Douglas Bolasky</u>	Band, HS	\$6753.00
<u>Matthew Wehr</u>	Choral Music, HS	\$3244.00
<u>Leigh Kern</u>	Newspaper, HS	\$1632.00
<u>Douglas Bolasky</u>	Orchestra, HS	\$1824.00

IX. REPORTS

A. Committee Reports

B. Superintendent's ReportMr. Liberati

C. Facilities Report.....Mr. Liberati

X. OLD BUSINESS

XI. NEW BUSINESS

XII. OTHER BUSINESS

1. **The Southern Lehigh Football Booster Club will provide the Board with an update.**

XIII. COMMUNICATIONS

1. Letters to the Board are included in the Board materials as they are received in the district.

XIV. FOR INFORMATION ONLY

1. Conference Request

The requests for professional conferences are listed in the Board materials by name, conference, location, dates of absence, and cost. (XIV)

XV. VISITORS' COMMENTS

XVI. EXECUTIVE SESSION

XVII. OPEN SESSION

XVIII. ADJOURNMENT